



I hereby give **notice** that the next **meeting of Durleigh Parish Council** will be held as follows:

Date of Meeting:	Thurs 14 th May 2026	Time:	Following on from Annual Assembly (start 7pm)
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Location of Meeting:	Hembry Room, Westfield Church Hall
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All Members are **REQUIRED** to attend.

Ref.	Agenda Item
1	Election of Chairman and Chairman's Acceptance of Offer
2	Election of Vice Chairman and Vice Chairman's Acceptance of Offer
3	Attendance of Members
4	Apologies for Absence
5	Chairman's Comments
6	Public Question Time Members of the public are welcome to attend, but it is appreciated if you could contact clerk@durleighparishcouncil.gov.uk to advise of your attendance.
7	Declarations of Interest
8	Minutes of Last Meeting
9	Update on Actions from Previous Meeting
9.1	Councillor Vacancy
9.2	Grass Cutting & Bin Emptying
9.3	Durleigh Hill Drains
9.4	Durleigh Hill Road Safety
10	Matters Arising (Including Consultation Responses)
11	Financial Matters
11.1	Bank Balance
11.2	Accounts update to be tabled by Clerk
11.3	Accounts/invoices to be approved
11.4	AGAR, End of Year Accounts & Asset Register, for approval before submitting to external auditor
11.5	Agree dates for Notice of Public Rights (3 rd Jun – 14 th Jul), agree announcement date (28 th May)
11.6	Internal Audit Report
11.7	Zoom renewal
11.8	Appointment of Internal Auditor for 2026/27
12	Planning Matters
	<i>For Discussion:</i>
	None
	<i>For Update:</i>



AMENDED

Agenda 2025

23/26/00001	Land to the West of Broadlands Lane and North of, Spaxton Road - Request for EIA Screening Opinion for a new 7-form entry secondary school (replacement of the existing 7-form entry Haygrove School) which is up to 5,500sqm Gross External Area (GEA) of education space (Use Class F1). This will include a sports hall detached from the main school building, a Multi-Use Games Area (MUGA), sports courts and pitches, and a hardstanding social area including seating areas, a car park, and vehicular and pedestrian access. The Proposed Development will be up to 2 storeys (up to 12m from FFL).
13	Review of Policies
	Code of Conduct Standing Orders Privacy Notice Data Protection Policy Financial Regulations Grant & Donation Policy (email sent to councillors 21 st April 2026)
14	Roles & Responsibilities
	Consider whether any changes are needed to lead and supporting roles.
15	Illegal Encroachment of PC Land
	Discuss further action to be taken in regards to the illegal encroachment of the parish council land at the site of the notice board in Luxborough Road, and illegal cutting of the shrub.
16	Road Sweeping Services
	Discuss email received from Bridgwater Town Council in relation to road sweeping services.
17	Donation
	Consider donation to Citizens Advice Somerset.
18	Local Community Networks
19	Meetings Attended
20	Items for Next Agenda
21	Date & Venue of Next Meeting
Date & Venue:	Thursday 9 th July 2024 at The Hembry Room, Westfield Church Hall

Agenda Signed by: *Tammy Roper* (Clerk & Responsible Financial Officer)

Date: 8th May 2026



AMENDED

Agenda 2025