



I hereby give **notice** that the next **meeting of Durleigh Parish Council** will be held as follows:

Date of Meeting:	Thurs 14 th March 2024	Time:	7:30 pm
-------------------------	-----------------------------------	--------------	---------

Location of Meeting:	Hembry Room, Westfield Church Hall
-----------------------------	------------------------------------

All Members are **REQUIRED** to attend.

Ref.	Agenda Item
1	Attendance of Members
2	Apologies for Absence
3	Chairman’s Comments
4	Public Question Time
	Members of the public are welcome to attend, but it is appreciated if you could contact clerk@durleighparishcouncil.gov.uk to advise of your attendance.
5	Declarations of Interest
6	Minutes of Last Meeting
7	Update on Actions from Previous Meeting
7.1	Enmore Road layby – feedback on whether any recent fly tipping
7.2	Noticeboard – update on work to resurface surrounding area
7.3	Bench at Rexworthy Farm footpath – Cllr.Leighton to give update re progress with installation of bench
7.4	Chevron – Cllr. Vassalli to give update re correction to installation of chevron at Durleigh Hill / Enmore Road
8	Matters Arising (Including Consultation Responses)
	Missing bus stop sign on Luxborough Road
9	Financial Matters
9.1	Bank Balance
9.2	Accounts update to be tabled by Clerk.
9.3	Accounts/invoices to be approved
9.4	Schedule of Known Payments 2024/25
9.5	Internal Auditor
10	Member Non-Attendance
	Discussion re councillor non-attendance and agreement to declare vacant seat
11	Planning Matters
	For Discussion:
	None
	For Update:
	None



Agenda 2024

12	Survey for Young People
	Cllr. Smith to present draft ideas of survey to engage with young people living in the parish
13	Biodiversity Policy
	Discussion / Agreement on detail to include in policy
14	Accessible Technology
	Discuss solutions to allow all councillors to easily access electronic council documents and emails. Also discuss the possible replacement of printer.
15	Local Community Networks
	Update from Cllr. Vassalli
16	Meetings Attended
17	Items for Next Agenda
18	Date & Venue of Next Meeting
Date & Venue:	Thurs 16 th May at the Hembry Room, Westfield Church Hall This meeting will include the Annual Meeting and hence an earlier start at 19:00

Agenda Signed by: *Tammy Roper* (Clerk & Responsible Financial Officer)

Date: 7 March 2024