



Finance Report up to 31st December 2024

Budget Report printed:		2-Jan-25				
Actual Year End 2022/23	Description	Actuals Year End 2023/24	Proposals for 2024/25 budget	Cost Centre	Actual YTD (ex. VAT)	Variance to Budget
Receipts						
£9,695.00	Precept	£10,615.00	£13,760	A1	£13,760.00	£-
£0.00	Bank Interest	£-	£0	A2	£0.00	£-
£5,000.00	Miscellaneous Income/Reclaims	£-	£0	A3	£0.00	£-
£0.00	Grants	£-	£0	A4	£0.00	£-
£752.53	Section 106 & CIL	£-	£0	A5	£0.00	£-
£246.76	VAT Refunds Received	£2,009.19	£50	A7	£192.58	£(142.58)
£15,694.29	TOTAL RECEIPTS	£12,624.19	£13,810		£13,952.58	£(142.58)
Expenditure						
£4,765.42	Clerks Salary - Basic	£7,311.20	£8,291	B1	£6,085.60	£2,205.66
£0.00	Clerks Holiday Pay	£91.80	£0	B6	£0.00	£-
£0.00	Employers NI	£33.18	£0	B5	£12.14	£(12.14)
£668.01	Clerks Salary - Estimated Overtime	£166.72	£0	B2	£0.00	£-
£75.61	Clerks Expenses (mileage)	£61.56	£100	B3	£31.68	£68.32
£312.00	Broadband/Office Expenses - work from home al	£312.00	£312	B4	£234.00	£78.00
£360.00	Training (councillors & Clerk)	£170.00	£175	C1	£53.00	£122.00
£0.00	AED Training	£-	£0	C5	£0.00	£-
£285.00	Website Maintenance & Development	£330.99	£315	D1	£315.00	£-
£0.00	Office Supplies - Consumables (paper/ink) & Pos	£42.00	£80	D2	£54.07	£25.93
£100.00	Auditors	£125.00	£150	D3	£135.00	£15.00
£151.70	SALC Subscription	£157.87	£175	C2	£166.19	£8.81
£218.00	Hire of Hall	£273.00	£234	D4	£156.00	£78.00
£264.00	Insurance	£300.00	£300	D5	£0.00	£300.00
£60.00	Consultancy Fees / PAYE	£120.00	£150	D6	£72.00	£78.00
£200.00	Election Costs	£-	£200	C3	£0.00	£200.00
£0.00	Other LA Services - improvement of signs/grass c	£475.44	£500	C4	£0.00	£500.00
£332.76	Asset Maintenance	£332.76	£350	D7	£238.79	£111.21
£100.00	Grants	£-	£200	E1	£0.00	£200.00
£655.15	Capital Projects	£8,745.00	£0	E2	£0.00	£-
£196.91	Online Subscriptions	£198.10	£225	E4	£205.41	£19.59
£36.08	Miscellaneous	£89.02	£250	E3	£196.99	£53.01
£0.00	Effect of Somerset Council's Devolution of Asset	£-	£1,750			
£260.19	VAT (to be Reclaimed at year end)	£1,848.61	£0	A6	£182.40	£(182.40)
£9,040.83	GROSS BUDGET REQUIREMENTS	£21,184.25	£13,757		£8,138.27	£5,618.99
£6,653.46	Surplus/Deficit	-£8,560.06	£53		£5,814	
	Transfer from unallocated funds to off set deficit	£8,560.06	-£53			
Movement on Reserves						
£11,473.02	Bank balance b/f	£18,126.48	£9,566		£9,566	
£18,126.48	Bank balance c/f	£9,566.42	£9,619		£15,380.73	
Restricted funds						
£2,423.75	General reserve 25% Precept	£2,653.75	£3,440		£3,440	
£1,800.00	Election	£1,800.00	£1,800		£1,800	
£4,000.00	Funding towards lighting for Queensland Lane footpath lighting & future repairs/strimming	£3,650.00	£3,200		£3,200	
£400.00	Funding towards AED	£150.00	£300		£250	
£1,280.00	Grant funding for jubilee benches	£875.00	£875		£875	
£9,903.75		£9,128.75	£9,615		£9,565	
£1,569.27	Unallocated funds	£8,997.73	£49		£1	
£-	Transfer to offset deficit	£8,560.06	£53			
£1,569.27	Remaining Unallocated funds	£437.67	£4		£1	
Completed by	T Roper - Clerk & Responsible Financial Officer					
Approved by		Date:				
		Minute Ref:				



Finance Report up to 31st December 2024



Cashbook Report

April 2024 to March 2025

Date Report Printed: Thursday, January 02, 2025

Annual Income/receipts				Annual Expenditure/payments						
DATE	REFERENCE	Cost Centre	Amount	DATE	REFERENCE	Cost Centre	Payment Method	NET	VAT	AMOUNT
1/4/23	Balance brought forward		9,566.42	4/4/24	Amazon marketplace - Samsung Galaxy tablet for councillor	E3	Debit Card	£139.17	£27.83	£167.00
30/4/24	Somerset Council - Pred	A1	13,760.00	4/4/24	Amazon marketplace - screen protectors and case	E3	Debit Card	£10.68	£2.14	£12.82
31/5/24	HMRC - VAT Refund	A7	192.58	18/4/24	Local Authority Tech CIC - Parish Online Website Hosting	D1	Bank Transfer	£315.00	£63.00	£378.00
				29/4/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				29/4/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				17/5/24	ICO - certificate renewal	E4	Direct Debit	£35.00	£0.00	£35.00
				21/5/24	T Healy - Internal Audit	D3	Bank Transfer	£135.00	£0.00	£135.00
				28/5/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				28/5/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				4/6/24	Clerk's expenses - mileage	B3	Bank Transfer	£7.92	£0.00	£7.92
				28/6/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				28/6/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				1/7/24	Zoom - annual subscription	E4	Direct Debit	£110.41	£22.08	£132.49
				9/7/24	SALC - Councillor training (inv 3258)	C1	Bank Transfer	£28.00	£0.00	£28.00
				9/7/24	SALC - Councillor training (inv 3278)	C1	Bank Transfer	£25.00	£0.00	£25.00
				16/7/24	Defib Shop - replacement AED pads + postage	D7	Debit Card	£66.95	£13.39	£80.34
				16/7/24	Lebara - SIM only monthly contract	E3	Debit Card	£1.48	£0.00	£1.48
				16/7/24	Amazon - mobile phone for Clerk	E3	Debit Card	£38.50	£0.00	£38.50
				26/7/24	Amazon - partial refund for phone (different colour received)	E3	Debit Card	-£10.67	£0.00	-£10.67
				29/7/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				29/7/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				6/8/24	SALC - Affiliation Fee	C2	Bank Transfer	£166.19	£0.00	£166.19
				6/8/24	B Bicknell - Bench Maintenance	D7	Bank Transfer	£85.00	£0.00	£85.00
				6/8/24	Clerk's expenses - mileage	B3	Bank Transfer	£7.92	£0.00	£7.92
				23/8/24	Lebara - SIM only monthly contract	E3	Debit Card	£1.49	£0.00	£1.49
				28/8/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				28/8/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				23/9/24	Lebara - SIM only monthly contract	E3	Debit Card	£1.49	£0.00	£1.49
				25/9/24	Westfield Church - Room Hire (May, July & September)	D4	Bank Transfer	£117.00	£0.00	£117.00
				30/9/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				30/9/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				8/10/24	Clerk's expenses - mileage	B3	Bank Transfer	£7.92	£0.00	£7.92
				22/10/24	Lebara - SIM only monthly contract	E3	Debit Card	£4.95	£0.00	£4.95
				24/10/24	TSBA - Payroll Services	D6	Bank Transfer	£72.00	£14.40	£86.40
				24/10/24	Geosphere - Parish Online Subscription	E4	Bank Transfer	£60.00	£12.00	£72.00
				28/10/24	Clerk's Salary	B1	SO	£651.92	£0.00	£651.92
				28/10/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				6/11/24	Somerset Council - bin emptying	D7	Bank Transfer	£86.84	£17.37	£104.21
				19/11/24	Clerk's Salary- NIC Pay Award Back Pay	B1	Bank Transfer	£169.74	£0.00	£169.74
				20/11/24	Westfield Church - Room Hire (Nov)	D4	SO	£39.00	£0.00	£39.00
				20/11/24	Lebara - SIM only monthly contract	E3	Debit Card	£4.95	£0.00	£4.95
				28/11/24	Clerk's Salary	B1	SO	£676.21	£0.00	£676.21
				28/11/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
				3/12/24	HMRC - Employers NI Contribution	B5	Bank Transfer	£12.14	£0.00	£12.14
				10/12/24	Clerk's expenses - mileage	B3	Bank Transfer	£7.92	£0.00	£7.92
				10/12/24	Clerk's Expenses - postage	D2	Bank Transfer	£3.15	£0.00	£3.15
				10/12/24	Clerk's expenses - printer ink	D2	Bank Transfer	£50.92	£10.19	£61.11
				19/12/24	Lebara - SIM only monthly contract	E3	Debit Card	£4.95	£0.00	£4.95
				30/12/24	Clerk's Salary	B1	SO	£676.21	£0.00	£676.21
				30/12/24	Clerk's expenses - work from home allowance	B4	SO	£26.00	£0.00	£26.00
Total Income			23,519.00	TOTAL EXPENDITURE				£7,955.87	£182.40	£8,138.27
Less net expenditure			8,138.27							
BALANCE to reconcile to bank statement			15,380.73							

Completed by: T Roper - Clerk & Responsible Financial Officer
 Checked by: Approved by

Date: Minute Ref:



Monthly Bank Reconciliation

Date of reconciliation:	2-Jan-25		
cashbook balance	£15,380.73		
Bank Balance:	£15,380.73	Statement Date:	6/2/2752
Transactions since statement date:	Date:	Description	Amount
		Total	£ -
Bank Balance less recent transactions:	£15,380.73		
Difference to cashbook	£-		
Completed by	T Roper - Clerk & Responsible Financial Officer		
Approved by	Date:	Minute Ref:	